

What is an Advisory Committee?

An Advisory Committee is a group of volunteers that meet regularly on a long-term basis to provide advice and/or support to Career, Technical and Agricultural Education (CTAE) department areas. There are typically two to three meetings a year and attendance is extremely important to stay up-to-date on the happenings in the CTAE programs.

The primary purpose for Advisory Committees is to promote greater cooperation between the educational environments and the private sector in preparing students for employment, promoting a quality CTAE education and ensuring that the skills and technology being taught in the classroom are responsive to the needs of the labor market.

How can you help us?

As a member of an Advisory Committee you would help us streamline our program to meet the needs of our community and surrounding areas. As teachers we cannot do this alone, we need your help!

As an advisory committee member, we are asking for a little bit of your time in the following areas:

- ❖ Community Relations Activities
 - Increase community awareness
 - Create local marketing plan
- ❖ Community Resource Activities
 - Identify community resource people
 - Help provide tours, field trip experiences, job shadowing and internship experiences
 - Help provide guest speakers
- ❖ Recruitment Activities
 - Assist in recruiting new staff
 - Assist in recruiting new advisory committee members
 - Assist in recruiting potential students
- ❖ Student Organization Activities
 - Help in development of competitive skills
 - Possibility of judging competitive events
 - Help in student organization activities
 - Promote student organizations and special events

What are the responsibilities of an Advisory Committee member?

A successful Advisory Committee is one that plans and carries out a program of work. Members are willing to attend and participate in meetings to strengthen and modernize our educational programs.

Participation in a variety of activities would be ideal:

- ❖ General Activities
 - Participate in meetings and development of agenda
 - Assist in educational reform
- ❖ Curriculum Activities
 - Identify new technologies
 - Determine labor market trends
 - Review of instructional materials
 - Recommend basic skills and safety policies/procedures
 - Help in equipment and facilities for specialized training
- ❖ Program Review Activities
 - Review program goals and objectives
 - Participate on program evaluation teams
 - Compare student to business/industry performance standards
 - Make recommendations for program improvement
- ❖ Job Placement Activities
 - Possible job openings for qualified students in the community
 - Provide potential cooperative work experiences
 - Assist students in developing interviewing skills
- ❖ Legislative Activities
 - Arrange tour of programs for legislators and talk to them regarding educational needs
 - Promote legislative support
- ❖ Staff Development Activities
 - Provide in-service activities for instructors
 - Review professional development plans

To learn additional information about Advisory Committees or to volunteer to be a part of improving Barrow County CTAE programs by serving as an Advisory Committee member, please contact Sherri Perry – sherri.perry@barrow.k12.ga.us.