Bethlehem Elementary School

SCHOOLWIDE IMPROVEMENT PLAN (SIP)

TITLE I SCHOOLWIDE PROGRAM (SWP) PLAN

PROFESSIONAL LEARNING PLAN

NAME OF SCHOOL PRINCIPAL: Mrs. Mindy Reid
NAME OF SYSTEM SUPERINTENDENT: Dr. Chris McMichael
□ *Schoolwide Title 1 School*   □ *Targeted Assistance Title 1 School*   □ *Non-Title 1 School* □ *Comprehensive Support School*   □ *Targeted Support School*

	Type name below for plan approval	Approval Date
Superintendent	Dr. Chris McMichael	9/2/16
Title I Director	David Beeland	8/4/2016
System Professional Learning Coordinator	Meggan McNally	9/1/16
School Governance Team Chairperson	JoLynn Miller	9/29/16
Principal	Mindy Reid	9/29/16

Needs Assessment/ Data Review Results

Prioritized Needs	Data Source	Participants Involved	Communication to Parents and Stakeholders
ELA - Reading	DIBELS composite "at grade level" ● K=77% ● 1=59% ● 2=68% ● 3=82% DRA "at or above grade level" ● K=72% ● 1=68% ● 2=80% ● 3=77% ● 4=72% ● 5=80% GA Milestones-Reading "at or above grade level" ● 3rd grade=82.96% ● 4th grade=65.96% ● 5th grade=75.74%	Attendees at Title I Comprehensive Needs Assessment Meeting School Governance Team BES Leadership Team	BES Letter to Parents Report Cards/Parent-teacher conferences Grade Level/Classroom Newsletters
ELA - Writing	Genre-Specific quarterly writing ● Less than 80% of students scored in the proficient range UGA Mock Writing Assessments ● 80% of students scored 1 or 2	Attendees at Title I Comprehensive Needs Assessment Meeting School Governance Team BES Leadership Team	Grade Level/Classroom Newsletters Report Cards/Parent-teacher conferences

Mathematics	BCSS Math SLO 80% of students meeting expected/high growth by classroom/grade level • K=100% • 1= 67% • 2=100% • 3=71% BES Math Big 25 • 4=100% • 5=40% GA Milestones Scores in Proficient or Distinguished (P or D) • 3rd Grade P=35.29% D=7.35% • 4th Grade P=39.01% D=9.93% • 5th Grade P=41.91% D=8.82%	Attendees at Title I Comprehensive Needs Assessment Meeting School Governance Team BES Leadership Team	Report Cards/Parent-teacher conferences Grade Level/Classroom Newsletters Milestones score reports will be sent home in August, 2016
Parent Engagement	CNA Survey: (107 parents responded) My child's school is family-friendly. 95.7% My school creates an environment that helps my child learn. 95.3% I am satisfied with the services provided by the school to support my child academically. 93.5% My child's teacher(s) adequately address my child's specific needs. 91.6% The school provides ways for me to be involved in my child's academic progress and help at home. 92.5% The staff at my child's school is helpful and responsive when we discuss my child's progress. 90.7% Teachers regularly inform me about my child's progress. 86.9% I communicate with my child's teacher(s). 95.3%	Attendees at Title I Comprehensive Needs Assessment Meeting School Governance Team BES Leadership Team	BES Letter to Parents Email sent to Parents ParentLink BES Facebook Page BES Twitter Grade Level/Classroom Newsletters

GOAL AREA I: ACADEMIC ACHIEVEMENT

Smart Goal	Action / Strategies / Interventions	Captains	Timeline	Evaluation of Implementation and Impact on Student Learning		Monitoring Actions of Implementation	Resources	Alignment
				Artifacts	**Evidence**			
ELA - Reading At least 80% of students in grades K-3 will be on benchmark as measured by DIBELS Next. (72% of students in grades K-3 in 2015-2016.) At least 80% of students in grades K-5 will meet or exceed BCSS grade level reading expectations as measured by TRC. (New Reading Assessment this year, no baseline data.) The percentage of students in grades 3-5 who are reading at or above grade level as measured by Lexile on the Georgia Milestones Assessment will increase by 3%. (75% of students in grades 3-5 in 2015-2016.)	Implement Differentiated Reading Instruction (Boxed Units) in small groups in K-3 classrooms; Specific Professional Learning for 3rd grade teachers (DIBELS, IDI, and DRI) & any new K-2 teachers To gather baseline reading level data to plan for appropriate instruction, , administer TRC Assessment to all Ss in grades K-5 90 minute reading block will be structured utilizing the Daily 5 format. Implement Reading across the content areas with a focus on NonFiction and Realistic Fiction. Ts will provide small group guided reading instruction based on student needs Ts will provide individualized instruction via conferences with Ss focusing on specific skills and strategies Ss will be encouraged to read 20 minutes each night	Principal, Assistant Principal, Instructional Coach, DIBELS Assessment Team,	BCSS BOY, MOY, and EOY Benchmark Testing Dates K-3 teachers will progress monitor the students who score in the intensive range every 10 days, progress monitor the students who score in the strategic range every 20 days, and progress monitor the students who who score in the core instruction range once every grading period. For students who receive Differentiated Reading Boxed Instruction, K-3 teachers will administer the boxed	BCSS DIBELS and TRC Benchmark Testing Windows; ; Teacher Lesson Plans; IDI; Professional Learning Agendas; PLC Agendas; Data Team Agendas; DIBELS Next assessments in mClass; TRC assessments in mClass; K-4 teacher schedules; Conferring Notebooks; Classroom Newsletters; TKES Walkthroughs/Formatives	**Leaders Demonstrate:** Knowledge of BES Reading data (DIBELS Next and TRC) and Reading Instructional Strategies to support instruction. **Teachers Demonstrate:** Ability to review school wide, grade level, and classroom Reading data and adapt instruction to maximize student achievement; utilize the workshop model (Daily 5) that encompasses mini-lessons, independent work, and conferring; knowledge of reading strategies (CAFE) to support student achievement. **Students Demonstrate:** Students will apply appropriate reading strategies for Comprehension,	Data Teams: Review of DIBELS Next and TRC data PLC to review data and student work. Review Conferring Notebooks TKES walk-throughs and formative observations Administer DIBELS Next Assessment 3 times per year to students in grades K-3 to measure early literacy skill development Administer the Informal Decoding Inventory (IDI) to students who fall into the strategic (yellow) &	2 parapros at $15,000 each To support during small group instruction/ tutoring assistance in reading & math	**BCSS Indicators*:** Curriculum, Instruction, and Assessment (CIA); Learning Supports for All Students (LSAS); College and Career Ready Students (CCRS) **AdvancED:** 1.1, 1.3, 2.6, 3.1, 3.2, 3.3, 3.4, 3.6, 3.10, 3.11, 3.12, **GA Standards:** CS1, CS2, A1, A2, A3, A4, A5, I1, I4, I5, I7, PL1, PL2, PL6, L3, L4, L7, L8

The percentage of students in grades 3-5 scoring in the "Distinguished Learner" category on the Milestones ELA portion will increase by at least 3%. (6.55% of students in grades 3-5 in 2015-2016.)	Target vocabulary development through school-wide implementation of Words of the week. Instruction will occur on Morning Broadcast and information will be made available in teachers' weekly newsletters. All Ss in grade K-5 will participate in at least 20 minutes of independent reading during the school day All Ts in grades 1-5 will implement the Words Their Way spelling program. Advanced Content classes in grades 4 and 5		instruction end of unit assessment every 14 days.		Accuracy, Fluency, and and Expanded Vocabulary.	intensive (red) range as measured by the DIBELS Next Assessment		
ELA - Writing At least 80% of students in grades K-5 will score a 1 or 2 on the BES mock writing assessments that are specifically targeting extended writing. At least 80% of students in grades K-5 will score a 1 or 2 on the BES mock writing assessments that are specifically targeting constructed response. At least 80% of students in grades	Implement writing across the curriculum Specific Professional Learning in the area of extended/constructed response. Teachers will engage in Data Team discussions regarding the outcomes of students' mock writing assessments. Data will be analyzed to determine next steps for instruction. Ts will implement strategies for written response in all subject areas (Reading, Math, Social Studies, Science, Art, Music, and PE)	Principal, Assistant Principal, Instructional Coach, BES Leadership Team	August-May: Genre Specific Writing is scored quarterly. 1st Qtr- NAR 2nd Qtr- INF 3rd Qtr- OPN The writing will then be placed in the student's' writing portfolio in the classroom. Mock Writing Nov. 30, 2016-INF Mar. 1, 2017-OPN		**Leaders Demonstrate:** Knowledge of BES writing data and writing Instructional Strategies to support instruction. **Teachers Demonstrate:** Ability to review data and adapt instruction To utilize the writer's workshop model in the classroom to include mini-lessons, independent, and conferring; knowledge of the BCSS and/or	Data Teams: Review of Genre Specific Writing data and Mock Writing data PLC to review data and student work Review Conferring Notebooks TKES walk-throughs and formative observations.	$15,000 Paraprofessional Salary-Computer Lab during specials rotation	**BCSS Indicators*:** Curriculum, Instruction, and Assessment (CIA); Learning Supports for All Students (LSAS); College and Career Ready Students (CCRS) **AdvancED:** 1.1, 1.3, 2.6, 3.1, 3.2, 3.3, 3.4, 3.6, 3.10, 3.11, 3.12, **GA Standards:** CS1, CS2, A1, A2, A3, A4, A5, I1, I4, I5, I7, PL1, PL2, PL6, L3, L4, L7, L8

K-5 will score in the proficient range in the Narrative genre as measured by BCSS writing rubrics. At least 80% of students in grades K-5 will score in the proficient range in the Informational genre as measured by the BCSS writing rubrics. At least 80% of students in grades K-5 will score in the proficient range in the Opinion genre as measured by BCSS writing rubrics.	Specific Professional Learning focusing on the Lucy Calkins Writing Kits/Curriculum At least 45 minutes have been allotted to each grade level for the implementation of writer's workshop . Computer Lab Special will focus on writing skills as well as keyboarding/computer skills to enhance students' ability to write utilizing technology and appropriate resources.		K-2 CR 3-5 CR and Extended Writing		Georgia Milestones Writing Rubrics **Students Demonstrate:** Proficiency in each of the three writing genres (narrative, informational, opinion); ability to write on a given topic for an extended period of time; use the writing process to refine their writing.	School-wide Mock Writing Assessments will be conducted 2 times during the school year and scored by BES teachers. The Mock Writing is formatted after the Georgia Milestones constructed response and extended writing.		
Mathematics At least 80% of students in grades K-5 will meet the expected or high growth target as measured by the BES Big/Little 25 Comprehensive Math Assessment. BES will increase the percentage of students who score in the distinguished level in Mathematics as measured by the Georgia Milestones by 3%. (8.72% in 2015-2016)	Ss will engage in 3 sessions of Reflex Math per week. At least 1 additional Chromebook per classroom will be purchased to assist with implementation in homerooms. Ss will receive additional skills-based math instruction during the 7 day Specials rotation (Reflex Math) *serving as 1/3 expected sessions per week Specific Professional Learning on Reflex Math software for Ts & para-professionals	Principal, Assistant Principal, Instructional Coach, K-5 Teachers, Math Lab Paraprofessional	August - all classes begin using Reflex Math (in Classroom and Math Computer Lab) August-May All K-3 classes will implement a CGI story problem at least 3x/wk.	Teacher Lesson Plans, Professional Learning Agendas; PLC Agendas; Data Team Agendas; Reflex Math Usage Reports; BCSS CGI Scope and Sequence; teacher daily schedules; Conferring Notebooks;	**Leaders Demonstrate:** Knowledge of BES Mathematics data and mathematics Instructional Strategies to support instruction. **Teachers Demonstrate:** Ability to review school wide, grade level, and classroom mathematics data and adapt instruction to maximize student achievement; utilize the workshop model that encompasses	Data Teams: Review of BES Big 25 and Georgia Milestones data PLC to review data and student work. Review Conferring Notebooks TKES walk-throughs and formative	$15,000 Paraprofessional Salary-Computer Lab during specials rotation $3000 Reflex math software $17,400 in technology: 2 Chromebook carts and 60 Chromebooks to support all academic areas	**BCSS Indicators*:** Curriculum, Instruction, and Assessment (CIA); Learning Supports for All Students (LSAS); College and Career Ready Students (CCRS) **AdvancED:** 1.1, 1.3, 2.6, 3.1, 3.2, 3.3, 3.4, 3.6, 3.10, 3.11, 3.12, **GA Standards:** CS1, CS2, A1, A2, A3, A4, A5, I1, I4, I5, I7, PL1, PL2, PL6, L3, L4, L7, L8

| | Specific Professional Learning in implementing a CGI philosophy in all K-3 classrooms a CGI story problem at least 3x/wk.

Teachers will utilize the Math workshop model used in K-5 classrooms.

Grades 4-5 will model one math constructed response per week.

Increase math instructional segment to 90 minutes/day in grades K-5

Create standards-based math assessments using the "All in Learning" platform for students in grades 4-5. | | | TKES Walkthroughs/ Formatives | mini-lessons, independent work, and conferring; CGI teachers will use their knowledge of problem types and solution strategies to make decisions about their curriculum to support student achievement.

Students Demonstrate:
Increase in problem solving skills and fact fluency.

Ability to problem solve and explain their mathematical thinking verbally and in written form. | | | |

GOAL AREA II: FAMILY AND STAKEHOLDER ENGAGEMENT

Smart Goal	Action / Strategies / Interventions	Captains	Timeline	Evaluation of Implementation and Impact on Student Learning		Monitoring Actions of Implementation	Resources	Alignment
				Artifacts	**Evidence**			
At least 60% of all students in grades K-5 will have a family member attend at least one Family Engagement Event. (Baseline: 58%)	Continue Family Engagement Committee Schedule quarterly Family Engagement events to increase parental capacity for increasing student achievement. Professional Learning in parent communication and the importance of positive home-school relationship. Require teachers to send a minimum of 1 positive post-card per week to include all students within the year	Principal; Assistant Principal; Family Engagement Committee Chairperson Family Engagement Committee	August, 2016 Committee will meet at least once per quarter. August, 2016 August 2016 (weekly)	Sign-in sheets Surveys	**Leaders Demonstrate:** Commitment to holding family engagement events at least once per quarter. **Teachers Demonstrate:** Participation in family engagement events and responsibility with sending "Good News" postcards to parents. **Students Demonstrate:** Pride in being a Bethlehem Star.	Administrators will attend events	Postcards & postage $1000	**BCSS Indicators**: Learning Supports for All Students (LSAS); College and Career Ready Students (CCRS) **AdvancED:** 1.1, 2.4, 2.5, 3.3, 3.5, 3.8 **GA Standards:** PL1, PL4, PL5, L4, L8
SGT SGT will operate with new charter requirements as evidenced by posted eBoard minutes, completion of the the SGT Checklist, and the Annual Summary Report.	Encourage all SGT members to attend annual training at the summer Leadership Summit Encourage all SGT members to be at every meeting during the school year.. The scope of work of the SGT will focus on: - Alignment of the school improvement plan - Alignment of school budget and resource allocation priorities - Positively affecting the overall student population, the staff, and the community	Principal	Will meet monthly during the year. Also, will meet one additional time to complete our TOTY selection.	Posted dates of meetings, Emails to SGT members week before each meeting, EBoard agendas, minutes and support documentation	**Leaders Demonstrate:** Deeper knowledge of how schools operate and run. **Teachers Demonstrate:** Awareness of how SGT operates and helps in decision making at school level.	After each meeting Principal will update the SGT Checklist	None	**BCSS Indicators:** Governance (G); Communications (C); Fiscal Responsibility (FR); Planning and Support (PS) **AdvancED:** 2.1, 2.2, 2.3, 2.4, 2.5 **GA Standards:** L1, L5

Bethlehem Elementary School

GOAL AREA III: OPERATIONAL EFFECTIVENESS

Smart Goal	Action / Strategies / Interventions	Captains	Timeline	Evaluation of Implementation and Impact on Student Learning		Monitoring Actions of Implementation	Resources	Alignment
				Artifacts	Evidence			
CCRPI Climate Rating BES will receive a CCRPI Climate Rating of at least four stars or higher.	• All students will engage in PBIS School-wide Assemblies. • House system will be designed to focus on creating a positive school climate and culture. • Staff attendance average of at least 95% • Student attendance average of at least 95% • Reduce office referrals by 5% over previous year • Assure that at least 100 parents take the survey • Require 100% of staff to take the survey • Assure at least 90% of students take the GA Health Survey • Principal and Assistant Principal will conduct morning announcements focusing on setting a positive tone to begin each day • Implementation of Student Ambassador program to increase student knowledge of expectations • Implement Team Building opportunities once per month during full faculty meetings • Connect bus behavior with school expectations by positively reinforcing appropriate behaviors (Bus of the Month & Student of the Month) • Book Study with Staff- Energy Bus by Jon Gordon • Implement Rising Stars New Teacher Induction program • Leadership Team will work to revise the school vision and mission statement, as it has been about 5 years since it was written.	Principal/ AP	Monthly Attendance rates Monthly discipline data Surveys begin in the Fall Bi-monthly meetings with Rising Stars Weekly faculty meetings (monthly team building and book study focus)	Emails, ParentLink, Newsletters, Flyer home, BOE Reports, Tyler Pulse Discipline Reports	**Leaders Demonstrate:** An awareness of the impact that a positive school climate has on overall morale and the academic achievement of students. **Teachers Demonstrate:** Knowledge of what makes up our Climate Rating (surveys, discipline data, and attendance). Desire to be at school every day possible. **Students Demonstrate:** Students feel safe at school, students desire to be at school every day.	Principal/AP will monitor numbers through the online tool that shows totals for each survey. Principal/AP will also share attendance rates at each Faculty Meeting.	None $3000 for team building $300 for books	**BCSS Indicators:** Communications (C) **AdvancED:** 1.3, 2.4, 2.5, 4.7 **GA Standards:** L1

Professional Learning Plan to Support School Improvement Plan

Professional Learning Strategy to support achievement of SMART Goals		Captains	Professional Learning Timeline	Artifacts/Evidence of Impact on Student Learning	Monitoring Teacher Implementation of Professional Learning	Estimated Cost, Funding Source, and/or Resources
Tuesday	Wednesday		**Week Of:**			
NO PL	7:00: K-1 DRI Overview 7:30: 2nd -3rd DRI Overview	Instructional Coach	8-02-16	All sessions will have sign-in sheets; Data room will be utilized to display data that is analyzed.	Observation of differentiated reading instruction; lesson plans will indicate practice.	n/a
TKES Professional Learning Goals with Mindy (Passion Projects) Intro G2G Reflective Process	Team Building/Beginning of the Year Nuts & Bolts	Principal & Assistant Principal	8-9-16	I PLGs documented in TKES platform	Frequent check-ins via PL sessions; monitor through mid-year and end-of-year conferences.	n/a
PLG & TKES Requirements Work Session-Finish PLGS	RTI PL and 2+ Grade Level Meetings	Principal & Assistant Principal	8-16-16	RTI Data Analysis sheets with trends and next steps noted will guide instruction.	Principal will monitor "passion projects" (PLGs) that individual teachers are drafting as their "personal" professional learning plan.	n/a
GAPSS/Advanced Ed- Instructional Walks	Student Roster Verification Profile training & Work Session	Principal & Assistant Principal	8-23-16	Student engagement will be a focus of the walkthroughs--this will be observed and documented via the observation forms.	Walkthrough Data monitored by admin.	n/a
Reflection on last week's Instructional Walks	BCSS RTI Overview	Assistant Principal, Principal	8-30-16	Artifacts include SST minutes, RTI intervention plans, etc.	Progress monitoring documents and fidelity checks to see if interventions are occurring as written in plans.	n/a
TRC Data Dig	TRC & DIBELS Data Dig Vertical Teams	Principal & Assistant Principal	9-06-16 Labor Day	Class summary sheets with services listed; identification of error analysis/next steps for small groups and conferring	Walkthroughs; Conferring Notebooks; Assessment Notebooks	n/a
Passion Projects Updates-Teachers will share PLGs and plans for attainment	Team Building/Energy Bus Action Plans Steps 1-6-Grade Levels & Special Areas will work in teams to create/present their plans	Principal & Assistant Principal	9-13-16	Positive Classroom Environment & School Climate	Group presentations/action plans	District Professional Learning funding covered the cost of the Energy Bus books for staff

Bethlehem Elementary School

GAPSS/Advanced Ed-Instructional Walks	Finish Energy Bus Action Plan presentations from last week Digital Coach: Technology PL- Topic Google Classroom	Principal & Assistant Principal; Digital coach	9-20-16	Positive Classroom Environment & School Climate	Group presentations/action plans	n/a
Reflection on last week's Instructional Walks	Gifted, SPED, & EL Mandated PL Topics include: Identifying & supporting Gifted students, identifying and providing appropriate accommodations for SPED and EL students, WIDA standards, ACCESS testing and information, TPCs, new Ellevation instrument, etc.	Principal, Assistant Principal; Lead teachers from SPED, EL, and GIFTED	9-27-16	Sign-in sheets; Agenda from meeting; Any materials handed out during session; Observation forms	Elements from training evident in collaborative meetings and decisions made in identification of gifted students. Accommodations for SPED and EL students will be properly monitored through specific students' plans.	n/a
Report Cards: No meeting	Narrative Writing Grade Level Data Dig	Instructional Coach	10-4-16 Oct. 7 Data Due BM#1	Writing Samples; Data collection sheets	Anchor charts visible in classrooms; Lesson plans, Data team meeting notes	n/a
No School—FALL BREAK	No School—FALL BREAK		10-11-16	n/a	n/a	n/a
ELA Data Team #1 Math Data Team #1	Oct 19th- No Meeting (grade level planning)	Instructional Coach	10-18-16 10-19-16	Sign-in sheets; Data collection sheets	Lesson plans	n/a
GAPSS Site Visit	GAPSS Site Visit; Operational Committees	Committee Chairs	10-25-16	Sign-in sheets; Data collection sheets	Lesson plans	n/a
Common Assessment Data Analysis	Narrative Writing Vertical Data Analysis	Instructional Coach	11-01-16	Sign-in sheets; Powerpoint presentation and resources used during PL.	Lesson plans; student writing samples	n/a

Teacher Planning Day-Georgia Science Standards Training Day	Tool Belt Sessions	Digital Coach	11-8-16	Presentations and resources that are shared with teachers.	Lesson plans will indicate trial lessons with new standards. Observations of teachers who request.	n/a
Mock Writing Scoring PL (and give materials)	Vertical Team Meetings	Instructional Coach	11-29-16 11-30 Mock Writing	Copies of materials provided to teacher	Student writing samples	n/a
Passion Projects Mid-Year Check-Point; Present Progress to Group	RTI PL and Tier 2 Grade Level Meeting	Principal & Assistant Principal	12-06-16	Check-point summary sheets (PLG). Tier 2 meeting minutes. Presentation materials or resources.	Check point summary sheets (PLG). Tier 2 minutes and updated RTI forms are turned in to AP on a monthly basis and monitored by grade level RTI representatives	n/a
Data Team Mock Writing (Narrative)	Team Building Houses	Instructional Coach, Principal, Assistant Principal	12-13-16	Student writing samples; data record sheets	Instructional coach will review and monitor data collection	n/a
TRC Data Collection Session	TOOL BELT SESSIONS	Instructional Coach, Principal, Assistant Principal, Lead Teachers	12-19-16 Monday Planning	Presentation materials; Data Summary Sheets	Principal, AP, and Coach all monitor completion of TRC assessments and collection of data	n/a
Teacher Planning Day-Georgia Science Standards Training Day	TRC & DIBELS Data Analysis Vertical Teams	Instructional coach	1-03-17 Jan. 4th- Report Cards Jan. 5th- Informative Writing Data Dig	Presentation materials; TRC Class Summary Sheets	Lesson plans	n/a
ELA Data Team Meeting #2 Math Data Team Meeting #2	Jan 11th- No Meeting	Instructional Coach	1-10-17	Data Summary Sheets	Curriculum is monitored through periodic review of lesson plans	n/a

Bethlehem Elementary School

CGI – Instructional Walks	TBA	Instructional Coach; Principal, Assistant Principal	1-17-17	Discourse charts visible in classrooms	Lesson plans, observations, coaching sessions	n/a
Reflection of Instructional Walks – teachers bring examples of discourse charts used in classrooms	Team building/Operational Committees Houses	Instructional Coach; Principal, Assistant Principal	1-24-17	Discourse charts, notes from observations	Reflection sheets	n/a
Writer's Workshop - Instructional Walk	RTI PL & 2+ Team Meeting	Instructional Coach, Assistant Principal	1-31-17	"Look-for" sheet used for observations	Anchor charts, student work samples	n/a
Reflection of Instructional Walk-bring student work and data collection for tracking progress	TOOL BELT Sessions	Instructional Coach, Lead Teachers	2-07-17	Observation notes	Presentations and resources	n/a
TBA	TBA		2-14-17	TBA	TBA	n/a
Mock Writing Scoring PL Mock Writing	Team Building Houses	Instructional Coach, Principal, Assistant Principal	2-21-17	Scoring guides, Samples	Exemplars, student writing samples, data recording sheet	n/a
TBA	TBA		2-28-17	TBA	TBA	n/a
Data Team Mock Writing (Opinion)	RTI PL & 2+ Team Meeting	Instructional Coach, Assistant Principal	3-7-17	Minutes	Minutes	n/a

Open Report Cards	Whole Staff Opinion Data Dig	Instructional Coach	3-14-17	Data sheets	Student work samples	n/a
ELA Data Team Meeting #3 Math Data Team Meeting #3	Whole Staff Milestones Training	Instructional Coach, Principal, Assistant Principal	3-21-17	Data sheets	Testing process is highly monitored by admin	n/a
Milestones Preparation	Team Building/Committee Meetings Houses	House leaders; Assistant Principal	3-28-17	Information sheets	Processes closely monitored by admin	n/a
Milestones	Milestones	n/a	4-04-17	n/a	n/a	n/a
Milestones	Milestones	n/a	4-11-17	n/a	n/a	n/a
Spring Break	Spring Break	n/a	4-18-17	n/a	n/a	n/a
Passion Projects – present final	TOOL BELT Sessions	Principal; Lead Teachers	4-25-17	Presentations and resources that are shared with teachers.	PLG monitored by admin via TKES process.	n/a
TBA	RTI PL/Committee Meetings Houses	Assistant Principal	5-02-17	Presentations and resources that are shared with teachers.	TBA	n/a
TBA	Team Building Houses	House Leaders	5-09-17	Sign-in sheets; Powerpoint presentation and resources used during PL.	TBA	n/a
Open- Last Week of School	5-22-17 @ 8:30 am Whole Staff Data Dig (TRC, DIBELS, etc.)	Principal, Assistant Principal, Instructional coach	5-16-17	Presentations and resources that are shared with teachers. Data sheets	TBA	n/a

Bethlehem Elementary School