



Barrow County School System

Boldly Committed to Student Success

REQUEST FOR PROPOSALS

ISSUE DATE: October 02, 2019

RFP: Fencing
MNT19004

ISSUING AGENCY: BARROW COUNTY SCHOOL SYSTEM* 179 WEST ATHENS ST * WINDER, GA 30680

Using Agency and/or Location Where Work Will Be Performed: **Multiple Schools**

PERIOD OF CONTRACT: For the duration of the project. The expectation will be for all work to be accomplished between **November 07, 2018** and **June 30, 2019**

Emailed Proposals will be received until **Wednesday October 17, 2018, 2:00 PM** via email to greg.webb@barrow.k12.ga.us to furnish the Goods/Services described herein.

***** **LATE PROPOSALS WILL NOT BE ACCEPTED** *****

INQUIRIES: Contractors shall have until **Friday October 12, 2018** to make any inquiries. All inquiries for information should be directed in writing to: **Mr. Greg Webb** via email at greg.webb@barrow.k12.ga.us

Mandatory Pre-Proposal Site Visit – N/A

PROPOSALS MAY:

A. EMAILED to **Greg Webb** at greg.webb@barrow.k12.ga.us

In compliance with the Request for Proposal and to all the terms and conditions imposed herein, the undersigned offers and agrees to furnish the services in accordance with the attached signed proposal.

Name and Address of Firm:

Date: _____

By: _____

Phone Number: _____

Title: _____

Agent Authorized to Enter into Contracts

The Barrow County School System is an Equal Opportunity Owner/Employer and will not discriminate against any party submitting a proposal because of race, creed, color, religion, sex, national origin, or ADA disability status.

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I. PURPOSE OF REQUEST FOR PROPOSAL

The purpose of this Request for Proposal is to solicit proposals from qualified Contractors with regard to a Master Pricing Agreement for labor, and equipment, for **Fencing** as assigned by Barrow County Schools or its representative for specified Barrow County School System facilities. Reimbursement will be made at the unit prices as shown on the Proposal.

II. NATURE OF PROPOSAL

Each interested Contractor shall be responsible for the review of information contained herein, other information which may be requested, site visitation as required, and other efforts as necessary for the submission of a comprehensive proposal which will represent the Contractor's best offer as a supplier of **Fencing** for Barrow County School System.

Each proposal shall be complete, and it shall be outlined and identified by sections of this Request to facilitate evaluation and to prevent evaluators from unnecessary search/arranging materials for evaluation purposes. In the preparation of each proposal attention should be given to the criteria referenced herein which will be used for purposes of evaluation and award determination purposes.

Proposals for this work shall be valid for a period of one year with annual renewal to extend one year at a time for up to five years. Any price increase at annual renewal shall not exceed the standard cost of living increase.

This is not a guaranteed contract but is only a Master Pricing Unit Cost Agreement between the contractor and Barrow County Schools.

III. PROGRAM REQUIREMENTS

Contractor shall provide a full 1 Year Warranty on all parts and labor.

Contractor shall have 10 years' experience in fencing service industry.

Contractor shall complete all service requests within 5 working days.

Primary representation must live in the immediate North Georgia area and be available within two (2) hours in emergency situations.

The name of a secondary representative must be available and also reside in the North Georgia area. The secondary rep must be familiar with current programs and equipment.

Supplier must maintain a minimum of \$1,000,000 general liability insurance and furnish proof thereof. Supplier must also furnish proof of worker's comp to meet minimum requirements of the State of Georgia and automobile insurance. A Federal Tax ID number for supplier shall be furnished.

Supplier must have a program in place to meet all federal requirements and details of the Homeland Security and facets of the Immigration and Naturalization Act, citizenship assurance as outlined in Federal Form I-9, OMB NO. 1615-0047.

IV. SCOPE OF PROGRAM

Fencing work involves the installation, replacement and repair of galvanized and vinyl coated fence, the replacement and repair of fence gates, the removal of existing fencing and gates, Installation of new fencing and gates and any other scope of work identified by Barrow Schools as pertaining to Fencing.

V. **SPECIAL REQUIREMENTS FOR THE SUBMISSION OF A PROPOSAL**

- A. Copies of Proposal - Each proposal shall be submitted with all information included and all forms filled out completely. Submit proposals via email with proposer's name, RFP Reference, and project name clearly indicated. Failure to comply may result in rejection of proposal.
- B. Acceptance/Rejection of Proposal
 1. The contract will be awarded to the qualified proposer whose offer, conforming to the conditions and requirements of this request for proposal will be **most advantageous** to Barrow County School System. The committee's evaluation of submitted criteria and other factors will be taken into consideration.
 2. Barrow County School System reserves the right to reject any or all offers and to waive informalities and minor irregularities in proposals received.
 3. This Request for Proposal does not commit Barrow County School System to contract for any requirements for this solicitation.
 4. A written award or contract furnished to the successful proposer, within the time for acceptance specified in the offer, shall be deemed to result in a binding contract without further action by either party.
 5. This is a closed opening, prices will not be divulged at opening.
- C. Firm Offer - Each Contractor must agree in advance in written form to submit a proposal with cost figures which will be firm for at least one (1) year after the opening of the proposals.
- D. Unit and Total Cost – Each proposal shall include monthly and yearly unit and total cost figures.
- E. Noncompliance of the Contract - Upon noncompliance of the contract by the Contractor for completeness and thoroughness in the duties as judged by the Barrow County School System, the Barrow County School System shall so inform the Contractor in writing thereof. The Barrow County School System shall notify the Contractor of noncompliance and will reserve the right to have the duties completed by other means. Noncompliance shall be cause for the Barrow County School System cancellation of this agreement. The Contractor shall be given ten (10) day notice of cancellation at no cost to Barrow County School System.

VI. **EVALUATION OF PROPOSALS**

- A. Committee- Evaluation of proposals submitted in response to the solicitation will be conducted by officials of the Barrow County School System. In the process of evaluation the total Contractor's proposal will be considered. Proposals will be evaluated off the following criteria:

TECHNICAL REQUIREMENTS	TOTAL POINTS
1-year unconditional warranty on all repairs replacements and parts.	20
10-years' experience in the fencing service field	15
Suitability	15
5-day Completion	20
TOTAL TECHNICAL SCORE	70
COST PROPOSAL	30*
TOTAL TECHNICAL AND COST PROPOSAL	100

(*low proposer automatically receives 30 points all other proposer' points are determined based on the formula below)

$$\text{Low proposal cost/your cost} * \text{available points (30)}$$

Suitability includes a firm's ability to service Barrow County Schools based on proximity to Barrow County, company experience, company size, and previous experience with Barrow County Schools or Barrow County School's personnel.

- B. During the process of evaluation the Team may need additional information. This need will be communicated through Barrow County School System. Each Contractor shall be responsible to respond in written form or by appearance before the committee as requested.

VII. CONTRACT

- A. Award – It is the full intent, assuming that satisfactory proposals are received, to award a contract. If an award is made it will be for a one-year period and a fixed price, beginning on the date of the contract, with provisions for four (4) one-year extensions. Extension will be made based upon the recommendations of the authorized representative(s) of the Barrow County School System and the contractor. In case of extensions, the unit costs which was submitted in the Contractor's proposal may be increased or decreased. During extension this cost figure may be changed in accordance with any change in the United States Consumer Price Index over the preceding twelve months effective 90 days prior to the termination of the contract period. Final approval for any contract or extension shall be made by the Barrow County School System.
- B. Assignment – No contract or its provisions may be assigned, sublet, or transferred without written consent of the Barrow County School System.
- C. Termination/Cancellation - Barrow County School System reserves the right to cancel the contract upon ten (10) days written notice for reasons of non-performance within the terms and conditions of this request for proposal or conditions beyond control, such as inadequate funding at no cost to Barrow County School System.
- D. Payments - Payment for services received will be made on a monthly basis. After approval the invoice will be forwarded for payment. Payment shall be made thirty (30) days after approval of the submitted invoice.
- E. Insurance - The Contractor shall purchase and maintain in force the following kinds of insurance for operations under the contract as specified. Insurance certificates in the amounts shown and under the conditions noted shall be provided to the Barrow County School System before the commencement of any work:

- **Standard Insurance Limits for Goods and Ancillary Services**

- Workers Compensation (WC): Statutory Limits – required in all contracts
 - Bodily injury by Accident – each employee \$100,000
 - Bodily injury by Disease – each employee \$100,000
 - Bodily injury by Disease – policy limit \$500,000
 - Commercial General Liability (CGL):
 - Each Occurrence Limit \$1,000,000
 - Personal & Advertising Injury Limit \$1,000,000
 - General Aggregate Limit \$2,000,000
 - Products/Completed Ops. Aggregate Limit \$2,000,000
 - Automobile Liability
 - Combined Single Limit \$1,000,000
 - Umbrella Liability \$2,000,000
1. Additional Insured: The vendor shall endorse "Barrow County Board of Education, its officers, employees and agents" as an additional insured under the commercial general, automobile, and umbrella policies.
 2. Barrow County School System must have a thirty (30) day notice of cancellation or change in insurance coverage and give its approval.
 3. Umbrella Policy is only required if CGL or Auto limits do not meet minimum requirement.

- F. Addenda - Any "Addenda" or Instruction to proposers issued by Barrow County School System prior to the time for receiving proposals shall be covered in the proposal and, in closing a contract; they shall become a part thereof.

VIII. RESPONSIBILITIES OF CONTRACTOR

- A. Safety - Contractor shall be familiar and in complete compliance with, OSHA, AHERA, EPA requirements and any local or state codes/regulations that may apply and shall immediately report any loss or time of major injuries.
- B. Workmanship - The Contractor's employees shall be thoroughly experienced and/or trained and certified in the particular trade or class in which they are employed. All work shall be performed according to the specifications covering the class or type of work.
- C. Working Hours - Normal hours are M-F from 7:00 AM. to 5:00 PM, exceptions to these hours can be negotiated.
- D. Work Conferences - The Contractor's Contract Manager will meet upon request with the Director of Maintenance or his designee.

IX. QUALIFICATIONS

- 1. Qualifications - Each Contractor shall submit evidence of qualifications which would influence the ability to satisfactorily perform the Fencing.
- 2. Contractor must be licensed to do business in Barrow County, Georgia.
- 3. Contractor must have been in the Fencing business for a minimum of ten (10) years.
- 4. Contractor must register and participate in the federal work authorization program to verify information for all new employees.
- 5. Proposers may be required to furnish evidence in writing that they maintain permanent places of business, have adequate equipment, finances, and personnel to furnish the service offered satisfactorily and expeditiously.
- 6. Please include the following information
 - a. Current Financial Information
 - b. List of Current and similar projects
 - c. Explanation of methods to be used in fulfilling this contract
 - d. Statement of current workload and/or capacity
 - e. Certificate of Insurance that meets Barrow County Schools Requirements

SPECIFICATIONS

Fencing

1. Fabric: All fabric shall be continuous vinyl coated, galvanized chain link fencing as specified by Barrow County Schools or to match existing conditions, nine (9) gauge woven wire with without exposed sharp edges or surfaces
2. Posts: All posts used in the construction of this fence shall be hot-dipped galvanized schedule 40 pipe conforming to ASTM A-120 or SS-40 with a zinc coating of 0.9 oz./sq. ft. with a chromate conversion coating and then a polyurethane acrylic coating of no less than 0.3 mils dry film thickness. The SS-40 shall also have a zinc rich interior coating of not less than 0.3 mils dry film thickness.
3. Terminal Posts: Terminal, corner and pull posts shall be 3" O.D. Schedule 40 pipe weighing 5.79 lbs./lin. ft. or 3" O.D. SS-40 pipe weighing 4.64 lbs./lin. ft. Terminal posts shall be installed at every point that fence changes grade or turns a corner.
4. Line Posts: Intermediate line posts shall be Schedule 40, 2" O.D. pipe, 3.65 lbs./lin. ft. or 2" O.D. pipe weighing 3.117 lbs./lin. ft. All line posts to be evenly spaced at maximum spacing of 10'-0" O.C.
5. Top Rail: Top shall be 1" O.D. Schedule 40 pipe weighing 2.27 lbs./lin. ft. or 1" O.D. SS-40 pipe weighing 1.84 lbs./lin. ft. All joints to be swedge type.
Top rails shall pass through line post tops and be fastened to terminal posts by pressed steel connectors. Top rail shall be kept parallel to ground - uneven top rail will not be accepted.
6. Bottom Wire shall be 6 gauge galvanized wire. Bottom rail shall be kept parallel to the ground and at least 1" from the ground - uneven bottom rail will not be accepted.
7. Braces: Braces shall be same as top rail and installed midway between top rail and bottom of fabric. Braces shall be fastened to posts with pressed steel connectors. Truss with 1/2" rod with turnbuckle. Braces to be installed between each terminal post and to adjacent line post each way.
8. Fabric Connections: Fabric shall be fastened to terminal posts with 3/16" x 3/4" tension bars with 11 gauge 1/2" wide steel bands fastened at 24" O.C. Fabric shall be fastened to line posts and top rails with tie wires of galvanized steel material that is the same as the fabric material of 0.144 inch diameter. Line posts to be tied at intervals not exceeding 15" and top rails not exceeding 24".
9. Miscellaneous fittings shall be furnished as needed and shall be galvanized at no cost to the Owner.
10. All terminal, corner, and pull post to be of sufficient length to extend 36" into a 12" diameter concrete footing and all line posts shall be set in concrete footings with a depth of 36" and diameter of 10".

Double Gates

1. Shall consist of two (2) ___ foot (___') wide gates, unless noted otherwise, and gate swing shall be as illustrated on Drawings.
2. Gate frames shall be constructed of Schedule 40, 1" O.D. pipe, 2.27 lbs. per linear foot or 1" SS-40 weighing 1.836 lbs./lin. ft. with heavy corner fittings of welded or pressed steel fabric shall be same as fence.
3. Hinges to be of malleable or pressed steel.
4. Gates shall have positive latching device with padlock provision, center plunger rods, catch, and outside catch to secure gate in open position.
5. Posts shall be Schedule 40, 3" O.D. pipe, 5.79 lbs./lin. ft. or 3" O.D. SS-40 pipe weighing 4.64 lbs./lin. ft.
6. Posts shall be of sufficient length to extend 36" into 12" dia. concrete footing. Fabric to be same as fencing

UNIT COST INFORMATION

Unit price for labor and materials per Specifications.

4' Galvanized Chain Link Fence:	\$	Per LF
Terminal Post for 4' Galvanized Chain Link Fence:	\$	Each
4' Vinyl Coated Chain Link Fence:	\$	Per LF
Terminal Post for 4' Vinyl Coated Chain Link Fence:	\$	Each
6' Galvanized Chain Link Fence:	\$	Per LF
Terminal Post for 6' Galvanized Chain Link Fence:	\$	Each
6' Vinyl Coated Chain Link Fence:	\$	Per LF
Terminal Post for 6' Vinyl Coated Chain Link Fence:	\$	Each
8' Galvanized Chain Link Fence:	\$	Per LF
Terminal Post for 8' Galvanized Chain Link Fence:	\$	Each
8' Vinyl Coated Chain Link Fence:	\$	Per LF
Terminal Post for 8' Vinyl Coated Chain Link Fence:	\$	Each
4' Galvanized Chain Link Fence Gate 4' wide:	\$	Each
6' Galvanized Chain Link Fence Gate 4' wide:	\$ _____	Each
8' Galvanized Chain Link Fence Gate 4' wide:	\$	Each
4' Vinyl Coated Chain Link Fence Gate 4' wide:	\$	Each
6' Vinyl Coated Chain Link Fence Gate 4' wide:	\$	Each
8' Vinyl Coated Chain Link Fence Gate 4' wide:	\$	Each
4' Galvanized Chain Link Fence Double Gate 6' wide:	\$	Each
6' Galvanized Chain Link Fence Double Gate 6' wide:	\$	Each
8' Galvanized Chain Link Fence Double Gate 6' wide:	\$	Each
4' Vinyl Coated Chain Link Fence Double Gate 6' wide:	\$	Each
6' Vinyl Coated Chain Link Fence Double Gate 6' wide:	\$	Each
8' Vinyl Coated Chain Link Fence Double Gate 6' wide:	\$	Each

4' Galvanized Chain Link Fence Double Gate 12' wide:	\$	Each	
6' Galvanized Chain Link Fence Double Gate 12' wide:	\$	Each	
8' Galvanized Chain Link Fence Double Gate 12' wide:	\$	Each	
4' Vinyl Coated Chain Link Fence Double Gate 12' wide:	\$	Each	
6' Vinyl Coated Chain Link Fence Double Gate 12' wide:	\$	Each	
8' Vinyl Coated Chain Link Fence Double Gate 12' wide:	\$	Each	
Core drilling in concrete areas for post:	\$	Per Hole	
Removal of existing fence –Cleanup and haul offsite:	\$	Per	LF
Installation cost to install fencing material provided by Owner:	\$	Per	LF
Installation cost to install terminal post material provided by Owner:	\$	Each	
Galvanized Pipe Gate for Driveway locations:	\$ _____	Per	LF

Please note minimum quantities that you will install at these unit prices and also show quantity discount prices for larger volumes of work. Attach an additional sheet showing information if more space is needed.

Minimum: _____ Quantity Discount: _____

Total Sum of All Unit Prices: \$ _____

E-VERIFY AFFIDAVIT

Georgia Security and Immigration compliance Act: e-Verify and SAVE Program Overview [OCGA §13-10-91]

Pursuant to the "Georgia Security and Immigration Compliance Act," Barrow County School Barrow County School System is required to have all of its Contractors register and participate in the federal work authorization program to verify information of all new employees. Contractors or subcontractors cannot enter a contract with the School Barrow County School System for the physical performance of services unless the Contractors or subcontractors register and participate in the federal work authorization program to verify information of all new employees. O.C.G.A. § 13-10-91. Each Contractor is urged to complete the attached Affidavit.

Affirmative language will be included in contracts for the performance of services regarding the above requirement. The School Barrow County School System will require an affidavit from a Contractor showing its compliance with the requirements of O.C.G.A. § 13-10-91 at the time a contract for the performance of physical services is executed. The contract shall include language referencing this obligation and providing that failure to supply an affidavit evidencing such compliance (or to continue to meet the statutory obligation during the life of the contract) shall constitute a material breach of the contract.

To register for the E-Verify Program, visit www.uscis.gov. Your bid will not be accepted without this e-verify number.

AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Barrow County School System, Winder, Georgia, has registered and is participating in a federal work authorization program* (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 CIRCA), in accordance with the deadlines established in the referenced statute.

The undersigned further agrees that, should it employ or contract with any sub-contractor(s) in connection with the physical performance of services pursuant to this contract with Barrow County School System, Contractor will secure from such sub-contractor(s) similar verification of compliance with OCGA 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Barrow County School System at the time sub-contractor(s) is retained to perform such services.

****The applicable federal work authorization program as of the effective date of the statute is the E-Verify program of the Systematic Alien Verification for Entitlements (SAVE) Program office of U.S. Citizenship and Immigration Service (USCIS). To register for the E-Verify Program visit www.uscis.gov***

Your bid will not be accepted without this e-verify number.

**BY: Authorized Officer or Agent
(Contractor Name)**

Date

Contractor's Printed Name

Contractor's E-Verify #

**SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE**

DATE OF _____, 20 _____

Notary Public

My Commission Expires: